

The South Australian Society of Hypnosis Incorporated

CONSTITUTION

1. ESTABLISHMENT

The Association will be established by the amalgamation of the South Australian Association of Hypnotherapists Inc. and the Australian Society of Hypnosis (SA Branch) Inc.

2. NAME

The Name of the Association will be 'The South Australian Society of Hypnosis Incorporated' hereinafter called 'The Society'.

3. OBJECTS

1. To advance the scientific study and professional practice of hypnosis by all practicable and lawful means.
2. To function as a professional and educational Association in the field of hypnosis undertaking such activities normally appropriate to such an Association.
3. To conduct courses of training and provide further education in hypnosis.
4.
 - (a) To affiliate with the International Society of Hypnosis and/or any other organisation having objects the same as or similar to those of the Society.
 - (b) To affiliate with the Australian Society of Hypnosis Ltd and to represent A.S.H. Ltd. within South Australia in respect of those Full Members Trainees or Associates of A.S.H. Ltd.
5. To promulgate foster and maintain high ethical standards in the use of hypnosis.
6. To raise by subscription levy donation or other lawful means funds for the effective maintenance and extension of the Society's activities.
7. To purchase, hire or borrow such premises and/or equipment and to pay by way of salary, expenses, honorarium or gratuity such employees, lecturers, officers or other persons as are necessary for the conduct of the Society's activities.
8. To invest and/or deal with the funds of the Society not immediately required in any legal manner.
9. To do all such things as are necessary, expedient or conducive to the achievement of one or more of the above.

4. MEMBERSHIP

Membership of the Society shall be open to the following health care professionals who have a relevant degree from a Higher Education Training Provider recognised by the Australian Government: Medical Practitioners, Psychologists, Dentists, Nurses, Physiotherapists, Speech Pathologists, Chiropractors, Osteopaths, Podiatrists, Optometrists, Occupational Therapists & Social Workers with the proviso that:

- (a) Such graduates are registered members of their profession where such profession is a registered profession or
 - (b) Where their profession is not regulated that they are a member of the pre-eminent professional body of their profession, as determined from time to time by the Executive Committee
1. Procedure: A person desiring to join the Society will forward to the Secretary a duly completed application form. The application will be accompanied by the appropriate subscription and such confirmation of qualifications and registration as may be required and this will be submitted to the executive for approval.
 2. Full Membership: Any person who satisfies the above criteria for membership and has completed the Society's course of training and passed the Society's examination or has successfully completed another course of training deemed by the Society to be of at least an equivalent standard may apply to become a full member of the Society.
 3. Associate Membership: Any person who satisfies the above criteria for membership but has not yet successfully completed the Society's examination for full membership may apply to become an associate member.
 4. Trainee Membership: A person who does not satisfy the above criteria for membership but who by the time they have completed the Society's course of training will have done so may apply to become a trainee member.
 5. Affiliates: A person who evinces an interest in hypnosis but does not meet the requirements of 4(2) or 4(3) may apply to become an Affiliate of the Society.
 6. Fellow and/or Honorary Life Membership: A member who in the opinion of the Executive and confirmed by an Annual General Meeting of the Society has performed outstanding or specific service to the Society may be elected a Fellow or an Honorary Life Member of the Society. Such status will be upon such conditions as and carry such privileges as the Executive will determine in each case. Persons who were Fellows and /or Honorary Life Members of the Australian Society of Hypnosis Ltd (SA Branch) Inc., the Australian Society of Hypnosis Ltd or of the South Australian Association of Hypnotherapists Inc. will have the same status within the Society but not necessarily of ASH Ltd.

7. Register: The Secretary will maintain a Register of Members containing their full names addresses professional background membership category and such other details as the Executive determines.
8. Termination: Persons will cease to be members of the society if :-
 - (a) They resign or die.
 - (b) They are convicted of a criminal offence
 - (c) Their subscriptions or levy payment (if any) is more than six months in arrears. No further Society mailing will be sent to such a member except with the approval of the Executive. In such an event those wishing to rejoin the Society will first pay the amount owing at the date of their termination.
 - (d) They have been found to have committed a breach of ethics which in the opinion of the executive is of sufficient severity to warrant termination of Membership.
 - (e) They become bankrupt.

5. SUBSCRIPTION

1. The Society at its Annual General Meeting will determine the annual subscription to be paid by the various categories of Membership.
2. It will be competent for the Executive of the Society to determine a levy for such general or specific purpose as it deems fit.
Such levy will be due from each member of the Society – except Honorary Life Members – and payable within six months of its determination.

6. FINANCE

1. The Executive will instruct the Treasurer to open such bank accounts as are necessary for the efficient management of the funds of the Society and will appoint signatories thereto.
2. The surplus funds of the Society may be deposited invested or lent as the Executive deems expedient for the purpose of the Society generally provided that no Member of the Society will derive personal gain there from.
3. The Seal of the Society will be retained by the Public Officer and will be used only when instructed by the Executive and when used will be attested to by at least three of the Officers of the Society.
4. The Treasurer will present to the Annual General Meeting an audited statement of the accounts of the Society attested to by a qualified accountant.

7. OFFICERS

1. The Officers of the society will be:-
 - (a) Chairperson

- (b) Chairperson elect
 - (c) Immediate past Chairperson
 - (d) Secretary
 - (e) Public Officer
 - (f) Treasurer
 - (g) Director of Studies (who will be appointed by the Executive bi-ennially)
 - (h) Librarian
2. The offices of Public Officer Director of Studies ~~and Librarian~~ may be held by persons who also hold other positions. P.S. Item 7 Modified by Motion 2 AGM 14.10.2011

8. THE EXECUTIVE

1. Subject to the provisions of these Rules and any policy decisions determined by the Annual General Meeting from time to time the management of the affairs of the Society will be in the hands of the Executive which will have all the powers conferred by Section 25 of the Associations Incorporations Act.
2. Notwithstanding 1. (above) the Executive will have the power to delegate its responsibilities to various ad hoc or standing committees provided that each committee reports regularly to the Executive which will have the responsibility of reviewing approving and implementing any recommendations which involve a matter of principle.
3. The Executive will consist of:-
 - (a) The Officers of the Society
 - (b) Such other Members as required to make the total elected membership of the Executive nine selected in such a way as to make the number of persons from each discipline as representative as practicable.
 - (c) A representative of the Trainee Members of the Society chosen by and from and elected annually by the Trainee Members. The representative of the Trainee Members will be allowed to speak but will not have a vote at Executive meetings.
4.
 - (a) All members of the Executive except ex officio members the Director of Studies the Librarian and the Trainee Representative will be elected biennially at the Annual General Meeting.
 - (b) Only Full Members of the Society together with the Trainee Representative will be eligible for nomination to the Executive.
 - (c) Each nominee must be proposed and seconded by two Full Members of the Society and the nomination in writing with the nominee's written consent to stand must be in the hand of the Secretary four weeks before the Annual General Meeting.
 - (d) A list of the offices to be declared vacant at the Annual General Meeting must be included in the notice for that meeting and Members notified that nominations must be lodged with the Secretary no less than four weeks before the Annual General Meeting. The names of those nominated will be available from the Secretary.
5.
 - (a) The Executive will be empowered to fill any casual vacancy occurring in the number of its elected members until the next Annual General Meeting.
 - (b) A person appointed by an Annual General Meeting between the normal biennial elections will serve for one year only in the first instance.
6. A member of the Executive will declare any conflict of interest should it arise and will be entitled to speak on the matter but not have any right to vote.

7. The Executive will meet as it determines but at least four times in each year and will determine its own procedures. A quorum will be five members.

9. GENERAL MEETINGS

1. The Annual General Meeting will be held during the first four months of each financial year at such date time and place as the Executive determines.
2. The business of the Annual General Meeting will include inter alia:-
 - (a) The presentation of reports from the Officers of the Society.
 - (b) The presentation of an audited statement of accounts.
 - (c) The determination of the subscription and any levy for the ensuing year.
 - (d) Biennially to elect by personal or postal ballot the members of the Executive as specified above 8.3.
3. Two months written notice of the Annual General Meeting will be given to all Members. Agenda items will be accepted by the Secretary until one month before the meeting and except with the permission of the meeting only business on notice will be dealt with.
4. A quorum at General Meetings will be fifteen voting members.
5. All Members of the Society will be eligible to attend but only Full and Associate Members will be entitled to vote at General Meetings.
6. Unless determined otherwise voting will be by show of hand or by proxy. In the event of a tie the Chairperson of the meeting will possess a casting as well as a deliberative vote. In the absence of sufficient nominations for office being received nominations may be accepted from and voted upon by ballot at the AGM by those members present and eligible to vote.
7.
 - (a) The Secretary will convene a Special General Meeting of the Society within two months of receiving a request from the Executive to do so or on receiving a written request from ten Members of the Society acting jointly and stating the motion or motions they wish considered.
 - (b) One month's written notice of a Special General Meeting will be given to all members and only the business on notice will be dealt with.
 - (c) Normally all General Meeting decisions and Executive Committee decisions will be decided by a simple majority vote of those Full and Associate Members present and eligible to vote. But decisions made by the Executive Committee in respect of ethical issues and decisions made regarding the dissolution of the Society will require a three quarter affirmative vote of those present and eligible to vote or by proxy.

10. ETHICS

Members will be required to abide by the accepted ethics of their respective professions. In addition in respect of their practice of hypnosis they will be required to conform to the current ethical standards of The Australian Society of Hypnosis Ltd. Questions of alleged unethical behaviour of Members in their practice of hypnosis presented in writing with full details will be considered by an Ethics Committee consisting of the Chairperson of the Executive and two other members appointed by the Executive one of whom is not a member of the Society and who is considered to be an appropriate person to serve on such a committee who will report

to the Executive for decision.

11. DISSOLUTION

- (a) Any motion to dissolve the Society will be effective only if carried by a three quarter majority of the Members present and eligible to vote at each of two successive Special General Meetings called for that purpose.
- (b) In the event of the dissolution of the Society the assets of the Society after the satisfaction of outstanding debts will be transferred to such Association or Associations with aims similar or in part similar to those of the Society as may be determined by a General Meeting provided that the rules of the receiving Association or Associations will prohibit the assets of the Association or Associations being applied to the personal advantage of its members.

12. ALTERATION

These Rules may be amended by a vote in favour by three quarters of the Members present and eligible to vote or by proxy at a General Meeting one month's notice of which has been given and the general nature and purpose of the proposed amendment(s) having been contained in the notice of the meeting.